

HARROW TOWN CENTRE FORUM

**WEDNESDAY 2 JULY 2008
4.00 PM**

**DEBENHAMS TRAINING ROOM
DEBENHAMS, STATION ROAD
HARROW HA1 1NA**

MEMBERSHIP Quorum = 6 (to include 2 Core Funding Organisations)

Chairman: Steve Kent, Manager – St George's Shopping & Leisure Centre *

Councillors: *

Marilyn Ashton
Narinder Singh Mudhar (VC) Mrs Rekha Shah

Core Funders:

Fergus Egan, Asset Manager	–	Legal and General Property Ltd/St George's *
Alan Emm, Facilities Manager	–	GE Money
Kurt Jansen	–	McDonalds Restaurant *
Maureen Payne	–	Marks and Spencer *
Nick Pinder, Manager	–	Debenhams *
Sanjeev Popat	–	Boots the Chemist *
Clive Ridgeway	–	HSBC
Suzy Wood, Centre Manager	–	St Ann's Centre

Permanent Members:

Howard Bluston – North West London Chamber of Commerce

Ordinary Members

Jeannie Cohen-Brand	–	Harrow College
Amin Lalljee	–	Orient Rice and Foods Ltd
Bernard Segal	–	Roxborough Residents' Association

Non-Voting Advisers

The Reverend Bob Gardiner	–	Harrow Baptist Church
PC Mick Milner	–	Metropolitan Police
Anthony Wood	–	Harrow Public Transport Users' Association

Issued by the Democratic Services Section, Legal and Governance Services Department, Harrow Council

Contact: Maureen O'Sullivan, Democratic Services Officer
Tel: 020 8424 1323 E-mail: maureen.osullivan@harrow.gov.uk

NOTE: IF YOU REQUIRE DISABLED ACCESS PLEASE CONTACT THE DEMOCRATIC SERVICES OFFICER LISTED ABOVE.

NOTE FOR THOSE ATTENDING THE MEETING:

IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING. IT WILL BE COLLECTED FOR RECYCLING.

HARROW TOWN CENTRE FORUM

DEBENHAMS TRAINING ROOM, DEBENHAMS, STATION ROAD, HARROW HA1 1NA

WEDNESDAY 2 JULY 2008

A meeting of the Harrow Town Centre Forum will be held in Debenhams Training Room, Debenhams, Station Road, Harrow HA1 1NA at 4.00 pm on Wednesday 2 July 2008. Light refreshments will be provided.

AGENDA

1. Apologies for Absence
- Enc. 2. Minutes:

To agree the minutes of the following meeting as a correct record:

 - Harrow Town Centre Forum Ordinary Meeting held on 31 October 2007. (Pages 1 - 4)
3. Matters Arising:

To consider any matters arising from the minutes of the last meeting.
4. Shaping Harrow:

Verbal presentation and discussion on Local Development Framework (LDF) Core Strategy Draft Preferred Options (available from 6 June 2008 on the Council's website – www.harrow.gov.uk).
5. Harrow Business Improvement District - Update
6. Other Updates:
 - Police/Harrow Business Against Crime (HBAC)
 - Public Realm Works
 - Town Centre Developments
7. Any Other Business:

Which the Chairman has decided is urgent and cannot otherwise be dealt with.
8. Date of Next Meeting

HARROW TOWN CENTRE FORUM ORDINARY MEETING

WEDNESDAY 31 OCTOBER 2007

PRESENT:

CORE FUNDERS

Steve Kent (Chairman)	St George's Shopping & Leisure Centre
Councillor Marilyn Ashton	Harrow Council
Councillor Narinder Singh Mudhar (Vice-Chairman)	Harrow Council
Councillor Rekha Shah	Harrow Council
Nick Pinder	Debenhams
Clive Ridgeway	HSBC, Harrow

PERMANENT MEMBERS

None attending

ORDINARY MEMBERS

Bernard Segal	Roxborough Residents' Association
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NON-VOTING ADVISORS

PC Mick Milner	Greenhill Ward Team – Metropolitan Police
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OFFICERS

David Sklair	Regeneration Project Manager	Harrow Council
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ALSO PRESENT:

PC Catherine Cook	Greenhill Safer Neighbourhood Team – Metropolitan Police
Howard Bluston	Harrow in Business

1. Apologies for Absence:

Apologies for absence were received from Graham Jones (Harrow Council Director, Planning Development and Enterprise), Linzi Clark (Harrow Council Tourism Officer), Suzy Wood (St Ann's Centre) and Boots the Chemist.

2. Minutes:

AGREED: That the minutes of the meeting held on 18 July 2007 be agreed as a correct record.

3. **Matters Arising:**

No matters were raised.

4. **Proposals for Business Improvement District (BID) Company and Board Structure:**

The Forum received a report of the Director of Planning, Development and Enterprise, Harrow Council, setting out possible structures for the Harrow Business Improvement District (BID) Board and Company, and looking at the relationship between the Harrow Town Centre Forum and new BID Company structure. The officer briefed the Forum on two options relating to the BID Company structure and the relationship between the Forum and the BID Board and Company:

- option 1 – the Town Centre Forum to be developed into a consultation group
- option 2 – the Forum to become a more formal Town Centre Partnership.

The officer informed the Forum that questionnaires on the BID were being sent to all businesses in the Town Centre, and it was anticipated that the ballot on whether to set up a BID would take place in January 2009.

AGREED: That (1) a Shadow BID Board be established as soon as possible to lead the BID development process until the ballot;

(2) as set out in the report, the Town Centre Forum act as a consultation body to the Shadow BID Board;

(3) option 1 relating to the BID Company structure, as set out in the report, be adopted.

5. **Update on Town Centre Budget Position:**

AGREED: To note the Harrow Town Centre Forum's budget position as set out in the 2006-2007 accounts, approved at the AGM.

6. **Update on Harrow Business Against Crime (HBAC):**

The Chairman updated members of the Forum on the work of Harrow Business Against Crime (HBAC), which now had over 50 members in the Town Centre. The possibility of linking part of HBAC's services with the Business Improvement District (BID) was being investigated.

AGREED: That the above be noted.

7. **Any Other Business:**

AGREED: That the Chairman seek out meeting venues that were more easily accessible.

8. Date of Next Meeting:

AGREED: That (1) a meeting be convened in approximately three months' time with four weeks' notice, the exact timing to depend on progress on the BID;

(2) the possibility of inviting the BID Board to the next meeting be considered.

The Meeting, having started at 4.50 pm, finished at 5.30 pm.

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